

HWI Final Report (For Reference Only)

Note: This form is for demonstration only. It is not connected to your file. Your project lead will receive a link to complete the online form.

Last Updated – Feb 3, 2022

* = required fields

1. PROJECT INFORMATION

Grant #: *[pre-filled]*

Report Due Date: *[pre-filled]*

Report Contact*:

Report Contact Email Address*:

Organization Name: *[pre-filled]*

Project Name: *[pre-filled]*

Project Description: *[pre-filled]*

Please review your project description. Do you want to edit this description? (y/n)

If yes, please provide us with an updated description.

2. PROJECT EXPENDITURES & FINANCIAL REPORTING

The Financial Report Form Excel Template can be found here: [Template: Final Financial Form \[xlsx\]](#)

Please refer to your Financial Report to answer these questions.

Total HWI-Funded Cash Expenditures*

Total Cash Expenditures from Other Funding Sources (Optional)

Total In-Kind Expenditures (Optional)

Total HWI Expenditures for Labour*

Were any of your HWI-funded positions filled by people living outside of BC? (y/n)*

If yes, how many positions were filled by people living outside of BC?*

Were any of your site or capital cost purchases made from suppliers outside of BC? (y/n)

If yes, please provide an estimate of the total project expenditures made outside of BC (in Canadian Dollars).*

3. PARTNERSHIPS

Existing Partner

You had previously reported that the following were project partners. Please update as applicable. If there is nothing listed here but you did partner with other organizations on this project, please select 'Add a new partner' to add their information.

Partner Name* *[pre-filled]*

Did you end up working with this partner on your project? (yes/no)

If yes, please confirm the sector* *[pre-filled]*

- a. NGO
- b. Local/Regional Government
- c. Provincial/Federal Government
- d. First Nations Government
- e. Industry, Association and Crown Corporation
- f. Academic Schools
- g. Media/Comms
- h. Consultants/Private Sector
- i. Funder
- j. Other

Partner Contact Name *[pre-filled]*

Partner Contact Email *[pre-filled]*

Partner is Indigenous Led *[pre-filled]*

If your partner is Indigenous-led, please select the answer that best describes your partnership with the Indigenous nation or organization: *

- **Full partner** – Nation or organization involved in project design, implementation, reporting, and follow-up work.
- **Partial partner** – Nation or organization is involved in some key milestones, has a say in key elements of project design, but may not be involved in all of the operational activities.
- **Engagement** – Project proponent has engaged the nation or organization, there has been info-sharing, they have sought and received input on project implementation.
- **Info-Sharing Only** – Capacity, time limitations, or other constraints did not allow for fulsome participation in the project, but information sharing was consistent throughout the project.
- **Other** – please describe

Do you have anything else you'd like to tell us about the nature of this partnership? (Optional) Character Limit: 500.

Please note that HWI staff may contact the Indigenous nations or organizations listed as partners on your project to seek their input and experience.

Add a new partner?

4. UNDRIP IMPLEMENTATION

These were your responses to the Interim Report questions on UNDRIP Commitments:

The following list of activities is drawn from the collation of workplans received at intake and cross-referenced with relevant UNDRIP articles.

UNDRIP - Project is Indigenous-led and remains so *[pre-filled]*

UNDRIP - Restoration or watershed planning activities supporting exercise of Indigenous rights (eg: watershed health supports salmon habitat) *[pre-filled]*

UNDRIP - Incorporation of Indigenous knowledge into project planning *[pre-filled]*

UNDRIP - Existing partnership confirmed or strengthened with a host Nation *[pre-filled]*

UNDRIP - New partnership established with a host Nation *[pre-filled]*

UNDRIP - Communications and outreach to First Nation leadership *[pre-filled]*

UNDRIP - Communications and outreach to First Nation membership *[pre-filled]*

UNDRIP - Project site/s Indigenous ceremony *[pre-filled]*

UNDRIP - Job creation for Indigenous peoples *[pre-filled]*

UNDRIP - Training for Indigenous peoples *[pre-filled]*

UNDRIP – Other *[pre-filled]*

Activities to Date - UNDRIP Commitments*

Please report on progress with select efforts that align with the United Nations Declaration on the Right of Indigenous Peoples (UNDRIP) in your practices. You will have the opportunity to provide additional insights, reflections or context on this work and progress made in the narrative questions that follow.

UNDRIP - Incorporation of Indigenous knowledge into project planning

- Progressed as Planned
- Did Not Progress as Planned
- N/A – not applicable to this project

UNDRIP - Communications and outreach to First Nation leadership

- Progressed as Planned
- Did Not Progress as Planned
- N/A – not applicable to this project

UNDRIP - Communications and outreach to First Nation membership

- Progressed as Planned
- Did Not Progress as Planned
- N/A – not applicable to this project

UNDRIP - Project site(s) Indigenous ceremony

- Progressed as Planned
- Did Not Progress as Planned
- N/A – not applicable to this project

UNDRIP - Training for Indigenous peoples

- Progressed as Planned

- Did Not Progress as Planned
- N/A – not applicable to this project

UNDRIP - Other

- Progressed as Planned
- Did Not Progress as Planned
- N/A – not applicable to this project

If "Other," please briefly describe:

Reflecting on the answers provided above and in your interim report, please describe your approach to advancing UNDRIP.* Character Limit: 3,000.

Please share any highlights/successes/activities you're most proud of in your work in advancing UNDRIP.* Character Limit: 3,000.

Please share any major challenges faced in the work advancing UNDRIP and how you addressed or adapted to them.* Character Limit: 3,000.

5. ENVIRONMENTAL ACTIONS

Your intake form indicated these environmental actions would take place during project implementation. Were you able to do them? Please select the option under Status that best describes the current status of this work and edit the description and/or and provide any related metrics as applicable. (Status options: In Progress, Completed, Cancelled).*

[Note: This section will be pre-populated with the actions identified in the Environmental Criteria tab of your Intake form. During intake, you were asked to provide information on a variety of metrics. We have since refined those metrics and the list below is what you will need to report on.]

Category: Land/Water Management

- Number of Site(s)
- Area (m²)
- Linear metric(s) (m)

Category: Species Management

- Number of Site(s)
- Area (m²)
- Linear metric(s) (m)

Category: Awareness Raising

- Number of events (e.g. workshops, webinars, conferences, outreach)

Category: Law Enforcement and Prosecution

Category: Livelihood, Economic and Moral Incentives

Category: Conservation, Designation & Planning

- Number of Site(s)
- Area (m²)
- Linear metric(s) (m)

Category: Legal & Policy Frameworks

Category: Research and Monitoring

- Number of sites(s):

Category: Education and Training

- Number of events (e.g. workshops, webinars, conferences, outreach)

Category: Institutional Development

Add another Environmental Action? (yes/no)

Did your project address invasive species? (yes/no)*

If yes, how many invasive species were addressed?

Did your project address species of cultural significance and/or species-at-risk?

If yes, how many species of cultural significance and/or species-at-risk?

Please select all that apply:

- Salmon
- Trout
- Other fish
- Amphibians
- Reptiles
- Birds
- Ungulates
- Rabbits, Rodents, Shrews or Moles
- Felines
- Canines
- Bears

- Other Carnivorans (ex. weasels, martens, otters, seals)
- Invertebrates
- Trees
- Shrubs
- Flowers
- Grasses
- Bryophytes
- Other (please describe) Character Limit: 200.

If you have anything else you would like to share with us about your project's work to address certain species, please feel free to comment. (Optional) Character Limit: 1,500.

Do you have anything else you'd like to tell us about Environmental Actions undertaken as part of your project? (Optional) Character Limit: 1000.

6. JOB CREATION & DEMOGRAPHIC METRICS

Please fill in numbers for job positions and hours based on the information you are providing in your final financial report.

Numerical responses only. Use whole numbers for each person regardless of whether they are full time, part time, or contract (not decimals or FTEs).

Note: if the person hired represents more than one demographic, please count that job under each applicable demographic category. The figures should match your final financial report.

1. JOB POSITIONS

- **Job Positions - Total Non-Target Demographic***
- **Job Positions – Total Target Demographic** (Indigenous persons, Women, and/or Young Adults)*
- **Job Positions - held by Women***
- **Job Positions - held by Young Adults***
- **Job Positions - held by Indigenous Persons***

2. PERSON HOURS

- **Person Hours -Total HWI funded hours for Project***

3. VOLUNTEERS

- **Volunteers** – Estimated number engaged through the project *

4. JOB CREATION FOR IMPACTED SECTORS

Please indicate the number of persons you have employed who were previously out of work due to the economic impacts of the COVID-19 pandemic, by entering the number of people per industry they previously worked in.*

- Tourism
- Engineering
- Hospitality
- Retail
- Agriculture
- Manufacturing
- Student
- Self-employed
- Other

5. TRAINING

Please select all the training and/or skills development areas that applied to your project, regardless of how many individuals participated:*

- Archaeological and cultural heritage
- Environmental Technician Certificate Program
- Stream, wetland, and riparian health assessments
- Wetland Restoration Certification program
- Fish sampling and enumeration
- Waterfowl identification
- Boat and truck operation
- Heavy Equipment Operator certificate
- Water quality and quantity monitoring and sampling
- Stream, wetland, and riparian restoration techniques
- Invasive plants management/removal
- Traditional plants and medicine in restoration work
- Data management and analysis, quality control and assurance
- Field safety (First Aid, WHIMIS, Swiftwater Rescue)
- Indigenous knowledge and history
- Cultural safety, anti-racism, decolonization
- Indigenous laws, governance, and legal orders
- Project management
- Other (please describe) Character Limit: 200.

7. DELIVERABLES

Progress on Deliverables: Please update the status of each deliverable outlined in Schedule A of your funding agreement. If you select "Changed," please revise the Deliverable description to reflect the change. You can provide an explanation or context for the change under 'Comments on Deliverable'. If you have links to any online products (reports, websites, videos, tools, media coverage, etc.) related to your deliverable, you may provide these at the end under 'Supporting Documents'.

Contract Deliverable

Theme *[pre-filled]*

Description *[pre-filled]*

Status*

- In Progress
- Complete
- Changed
- Cancelled

Comments on Deliverable: Would you like to provide any additional context on this deliverable? If applicable, please comment on any changes or modifications made. (Optional) Character Limit: 1,500.

[general question at end of Deliverables section]

Do you have anything else you'd like to tell us about deliverables? (Optional) Character Limit: 1000.

8. REFLECTIONS & LEARNINGS

Implementation Process*

- **Highlights & Promising Practices**

Briefly list or describe up to 3 highlights from your project that may be shared in HWI program communications - for example: goals achieved, partnerships, a story or anecdote from people hired as part of your project. What are you proudest of overall? Character Limit: 1,500.

- **Challenges & Lessons Learned**

Briefly list or describe up to 3 significant challenges you faced during project implementation and lessons learned that may inform future projects or work.

Character Limit: 1,500.

- **Impacts of Climate Events**

Was your project impacted by wildfires, drought, floods, or other climate events?

(ex. work days called off or shortened due to poor air quality or extreme heat, project site under wildfire evacuation alert/order, ban on equipment operation due to wildfire risk, etc.) (Yes/No)

If yes, please describe how your project was impacted by climate events.

Character Limit: 1,500.

Project Outcomes and Impacts*

- **Environmental**

Briefly list or describe your most important environmental project outcomes or impacts on the health of the affected watershed(s). Character Limit: 1,500.

- **Economic**

Briefly list or describe your most important project outcomes or impacts on the local economy. Character Limit: 1,500.

Next Steps

- **Based on project progress and findings, what are the next steps?*** What are the follow-up steps or projects to be undertaken by your organization or others to support action on your project outcomes and advance longer term project impacts? Character Limit: 3,000.

- **If additional government funding were to become available in the future to continue this work by your organization, what are some immediate activities it could support?** (Optional) Character Limit: 3,000.

Advice & Feedback

- **HWI Resources**

Which types of HWI resources did you find useful, or would you like to have available in future programs of this kind? (Optional) Character Limit: 1,500.

- **HWI Program Feedback**

Any other advice you would like to share about improving future funding programs like the Healthy Watersheds Initiative? (Optional) Character Limit: 1,500.

- **General Feedback**

Do you have anything else you would like to share with us about your experience with the Healthy Watersheds Initiative? (Optional) Character Limit: 1,500.

9. SUPPORTING DOCUMENTS

If available and shareable, we would value receiving any links, documents or photos that help share project stories, deliverables, outcomes or experiences.

Link(s) to Online Resources (Optional)

Include URLs for any files, links or stories you would like to share:

Upload Documents

Individual file size maximum: 25 MB

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